

AGENDA

Steering Committee Conference Call

DATE: Thursday 2nd October, 2014

TIME: 8am EST, 1pm GMT, 2pm CET, 6pm Dhaka (1.5 hour scheduled)

ATTENDEES:

CHAIR: Alke Boessiger (as agreed by the SC in place of Dan Rees)

COMPANIES: Andy York, Philip Chamberlain, Melanie Steiner

LABOUR: Jenny Holdcroft, Christy Hoffman, Monika Kemperle

WITNESS SIGNATORIES: Scott Nova

ACCORD EXECUTIVE TEAM: Alan Roberts, Brad Loewen, Rob Wayss

ACCORD STAFF: Tatiana Delany, Miriam Neale, Joris Oldenziel

ITEM NR	AGENDA ITEM	WHO	COMPLETION DATE
	Update on worker training:		
01	<ul style="list-style-type: none"> - ED BD talks through pre-circulated document updating SC on worker training - ED BD confirms that proposed meeting with WG in late October will be to discuss how best they can support the program going forwards - Phil Chamberlain asks ED BD that if the training offered from the OHS experts group on "functioning OSH committees and worker-management in-factory OSH monitoring systems" to BGMEA is not accepted then the Accord will need an alternative process to engage factory management. ED BD agrees that the Accord must have a mechanism in place to ensure the factories accept the training with proper communications in place. The Accord will need the support of the signatory companies to do this. <p>ED BD confirms that the new iteration of the BLA rules were provided to the ILO earlier this week, the Accord has not received these, but is expecting to soon.</p>	Rob Wayss	-
	Revised paper on BGMEA engagement:		
02	<ul style="list-style-type: none"> - ED BD talks through updated pre-circulated document of proposals to formalize BGMEAs 	Rob Wayss	Immediate



involvement with the SC

- SC agree on the importance to establish strict criteria on communication from meetings with BGMEA to avoid misrepresentation e.g. joint statement
- SC agrees that a formal invitation to BGMEA of involvement at SC level is in good faith and the Accord must ensure BGMEAs guarantee of public support.

Action:

Steering Committee agree to action proposal 1 (two formal SC/BGMEA meetings every year) and ask ED BD to propose this to BGMEA

03	<p>Discussion on Alliance "position":</p> <p>Discussion postponed to next week's face to face meeting in Geneva</p>	<p>Company and TU SC members</p>	<p>9/10/14</p>
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Update on signatory company not responding to Accord communication & has not paid fees:

- Christy Hoffman reached out to the company and is waiting for a response. SC agrees to give them more time
- ED IO asks for timeframe also clarifying that some other companies (approx. 25) have not paid membership fee which is over 120 days late and that this is unacceptable
- ED IO has sent letter to outstanding debtors and will be referring some of these cases to the SC

04		<p>TU members</p>	<p>12/11/14</p>
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Actions:

- Update on signatory company to be included on agenda for next SC conference call.
- Agreed to give companies a further 7 days before escalating to SC company reps

Agreed to have outstanding membership fees/signatory companies not meeting membership obligations as agenda item at November face to face meeting



Company Board and Alternate elections update:

ED IO updates SC:

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| 05 | <ul style="list-style-type: none"> - Accord has only received two nominations for 4 vacant position on board and alternates. Original deadline for nominations has been extended to 3rd October 2014. - SC company representatives advise that Accord should expect 2 more nominations. SC agree that absolute deadline is end of day Tuesday 7th October 2014. | Alan Roberts | - |
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Ballot forms to be sent on 8th Oct 2014; extend voting deadline to 17th Oct. Unless there is a tie (and re-ballot) new Board and Alternate members will be appointed by the formal anniversary of the signing of the constitution.

AOB:

Arbitration panel and Governance Working Group update:

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| 06 | <ul style="list-style-type: none"> - Governance call scheduled for 2nd October, but has been postponed in light of multiple emails from companies expressing serious concerns with the process of selection of arbitrators. Companies want to have an input into the process and criteria being set. - Christy Hoffman expresses personal view that there is a lack of understanding across the company caucus of that process and the work already undertaken and that some companies believe that this process should not happen. Christy Hoffman has asked ED IO to write to all companies explaining the process. - ED IO understood that this governance procedure had been discussed in the closed caucus meeting with companies on 10th September, but agrees with Christy Hoffman that the process needs clarifying for all. - Melanie Steiner proposes increasing size of working group, Christy Hoffman agrees that all companies should be part of fair process and supports consultation | Melanie Steiner | 12/11/14 |
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Action:

Melanie Steiner to consult with signatory companies for feedback.

Face to face meeting:

-	SC agreed to extending meeting to 2 days	Secretariat	12-13/11/14
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Secretariat to confirm venue.
